

Xavier High School 2010-2013

teaching staff ICT development plan



In House Delivery:

- Monday or Thursday one hour afternoon work group sessions (3.30pm -5 pm)
(8 per term)
- *Wednesday 3 hour department based sessions (2pm -5 pm)
(Requires release time for lunch duty and period 5) (3 per term)
- Other times for individual coaching by arrangement
- Information sessions as part of teaching and learning meetings and full staff meetings
- Full staff student free day time at the inclination of the Teaching and Learning coordinator

Outsourced Delivery:

- Pay professional providers to deliver focus sessions on topics or applications in one and a half hour blocks after school.
- Book staff into TAFE courses.
- Book staff into courses provided by professional providers off campus

Areas of focus

Full school:

- 1 Getting familiar with the Windows 7 Operating System
- 2 Getting familiar with Teachers Personal Markbook (new software)
- 3 Learning to use our Moodle Server for classes
- 4 Basic certificate 1 competency (spread sheets, databases, etc)
- 5 Interactive white boards (Smartboard, Onfinity, etc)
- 6 Interactive lessons with 'Student Response Network' software
(requires 1-1 computers and a data projector)
- 7 OCR scanning and editing documents via Acrobat Professional
- 8 Making effective use of internet based learning (my classes or Moodle)
- 9 Utube/Teachertube uploading and downloading
- 10 video conferencing

English:

pod casting (using 'Audacity' software)
using Microsoft office OneNote software
'Wikis' for class use. (ie: wikispaces)

RE:

creating a basic website to share information (Microsoft Office Publisher)
creating video content (Microsoft Live Movie maker)

Maths:

spreadsheets (Microsoft Excel)
Efofex software

Science:

database (Microsoft Access)

Ning networking site

Data logging

HSIE:

digital story-telling (video, audio, images and Moviemaker)

Ning (creating a social network site)

PDHPE:

spreadsheets (Microsoft Excel)

Databases (Microsoft Access)

Google groups

CAPA:

Audio recording using Adobe Soundbooth

Image editing using Adobe Photoshop

Video editing using Adobe Premiere Pro

TAS:

CAD using PTC Pro Desktop (Pete, Paul, Russell)

AutoCAD refresher (for Pete, Paul, Maggie and Russell)

3D CAD Using AutoCAD (for Maggie via Wodonga TAFE)

[Jake has to ensure that AutoCAD is always installed and available]

Google Sketchup

LOTE:

pod casting

digital story-telling (video, audio, images)

VET:

scanning your existing paper documents to PDF with searchable text .